



Winthrop School Committee
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, February 12, 2018 in the Music Room, Winthrop High School, 400 Main Street, Winthrop, MA. The meeting was called to order by the Chair at 6:02pm.

ROLL CALL

Present: Mr. Fabiano, Mr. Martucci, Ms. Powell, Suzanne Swope, Mr. Vecchia, Mr. Perrin, Mr. Capobianco

Ms. Swope led the Committee in the Pledge of Allegiance.

Also meeting with Committee:

Lisa A. Howard, Superintendent of Schools

Susan Eccles, Office Manager

Patricia Hames, Executive Secretary to the Superintendent of Schools

DELEGATES & VISITORS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

MINUTES

Mr. Vecchia made a Motion to approve the Minutes of January 22, 2018. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-abstain, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. The Motion passes with one abstention.

FINANCIAL & BUSINESS PROCEDURES

Mr. Perrin made a Motion to approve Warrant SVW18-13 in the amount of \$298,442.88 and Payroll Warrant SPW18-13 in the amount of \$691,205.22. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-abstain, Ms. Powell-yes, Ms. Swope-abstain, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. The Motion passes with two abstentions.

Mr. Martucci made a Motion to approve the budget transfers as presented. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote.

BULDINGS & GROUNDS

The following requests were presented for approval: Boston Tae Kwon Do Academy, Belt Ceremony; CASA, Comedy Fundraiser; Winthrop Gymnastics Academy-Competition; Winthrop School of Performing Arts, Dance Recital; Jessica Gordon Academy of Performing Arts, Dance Recital; Parks & Recreation, Character Breakfast and Egg Hunt.

Mr. Vecchia made a Motion to approve the use of building requests as presented and waive the rental fee for CASA. Mr. Perrin seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote.

GENERAL REPORTS

Sub-committee Reports

Superintendent Contract Sub-committee

The Superintendent Contract Sub-committee met on January 16, 2018. Members present were Mr. Capobianco, Mr. Martucci, and Ms. Powell. Attorney Paul Hodnett was also present. The committee met in Executive Session.

Mr. Martucci made a Motion to appoint Lisa Howard as the Superintendent of Schools subject to successful negotiations. Mr. Capobianco seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote.

Budget Sub-committee

The Budget Sub-committee met on January 30, 2018 and February 5, 2018 at 4:00pm. School committee members present were Jennifer Powell, James Fabiano and Gus Martucci. Others in attendance were Lisa Howard, Susan Eccles, Karin Chavis, and Barbara Flavin. The FY 19 Budget was discussed. No votes were taken.

Policy Sub-committee

The Policy Sub-committee met on February 12, 2018 at 5:30pm. Members present were Brian Perrin and Jennifer Powell. The Chemical Violation Policies were reviewed. No changes were made. The Tobacco Use Policy was reviewed. No changes were made. There was discussion regarding an update in the Substance Use Prevention and Education Policy. There was a request to change “Students in grades 8 and 10 will participate in state mandated SBIRT.... to “students in grades 7 and 9.” The change was approved, and the policy sent to the Winthrop School Committee for a first reading and final approval. The subcommittee reviewed the naming policy and recommended no changes. Discussion was held on whether to have a moratorium on accepting nominations. No vote was taken. The subcommittee discussed endorsing the proposed Public Health Committee tobacco regulation changes including raising the age of tobacco sales. The matter was postponed to obtain more information. There was a unanimous vote to change Substance Use Prevention and Education Policy as requested so it will state “Students in grades 8 and 10 will participate in state mandated SBIRT...” There was a unanimous vote to make no changes to the Naming Policy. There was a unanimous vote to gather more information regarding Winthrop Public Health Tobacco Regulation Changes.

Superintendent’s Report

Mrs. Howard reported that HMF&H requested a site visit regarding the pipe leak at the Middle/High School. We had to take down a portion of the wall. Our insurance company has looked at the damage and approved all the original subcontractors to do the work. The drywall and the stage are the biggest cost items. We’re working with Gilbane also. The stage should be done this week.

PERSONNEL

Courtney Tombs, Grade 5 Teacher, has submitted her letter of resignation, effective April 1, 2018.

Juthika Datta, Assistant Food Manager, is retiring after 23 years of service. Ms. Datta is requesting her sick day buy back.

Mr. Capobianco made a Motion to approve the sick day buy back for Juthika Datta. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote.

The following job vacancies have been posted: Lunch/Recess Monitor, ATC; Kitchen Worker, Winthrop Middle/High School; Spring Athletic Coaches (Boys' Tennis Head Coach and Assistant Coach, Girls' Tennis Assistant Coach, Baseball Head Coach, Assistant Coach, JV Coach, Freshman Coach, Softball Head Coach, Assistant Coach, JV Coach, Sailing Head Coach, Boys' Lacrosse Head Coach and JV Coach, Girls' Lacrosse Head Coach, Assistant Coach and JV Coach, Girls' Track Head Coach, Boys Track Head Coach), WHS; Special Education Long-term Substitute, WHS; Grade 5 Long-term Substitute, ATC; Parent Liaison, ELL Afterschool Program; Boys' Spring Track JV/Varsity Assistant Coach; Girls' Spring Track JV/Varsity Assistant Coach; Girls' Freshman Softball Coach.

UNFINISHED BUSINESS

School Committee Sub-committees

All Sub-committees have been appointed and the list has been updated.

Naming School Facilities Policy

Mr. Perrin made a Motion to put a moratorium for naming school properties for one year. Mr. Martucci seconded the Motion.

There was discussion on creating a sub-committee, or having all requests go through the Buildings & Grounds Sub-committee, and letting the request go through due process.

Mr. Perrin amended the Motion to have a Moratorium for one year for school properties and have all requests go through the Buildings & Grounds Sub-committee. Mr. Martucci seconded the Motion. Mr. Fabiano-no, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. The Motion passes 6-1.

The other policies in Unfinished Business were addressed under the Policy Sub-committee.

PUBLIC COMMENT

None

PUBLIC RELATIONS

- Mr. Fabiano reported the WHS Science Research Projects were great.
- Mr. Fabiano thanked Coach Sean Driscoll for his many years of service
- Mrs. Powell announced the American Red Cross is having a blood drive for Joshua Cohen on March 17th at the Odd Fellows Hall, from 9:00am-2:00pm.
- Mr. Vecchia announced CASA is hosting "Vaping & E-Cigarettes A Community Forum" on March 8th at Winthrop Middle/High School from 6:00pm-7:30pm.
- Mr. Vecchia announced "Band Together" is a fundraiser to support the Winthrop Instrumental Music Program on March 10th at the Winthrop Elks, from 7:00pm to 11:00pm. Tangerine and Kill Me Rico are the bands performing at this 21+event.

ADJOURNMENT

At 6:35pm, Mr. Vecchia made a Motion to adjourn. Ms. Swope seconded the Motion. Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote

Respectfully submitted,

Patricia Hames
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of January 22, 2018
- Warrant SVW18-13 in the amount of \$298,442.88
- Payroll Warrant SPW18-13 in the amount of \$691,205.52
- Budget Transfers
- Expenditure Report
- Buildings & Grounds Requests
- Letter from Russo Barr Associates dated January 30, 2018 regarding the pipe leak at the Winthrop Middle School
- Resignation Letter
- Retirement Letter
- Job Postings
- Letters to Senator Boncore and Speaker DeLeo from Lisa Howard dated January 24, 2018 regarding the special education circuit breaker account
- School Committee Sub-committee List
- Naming School Facilities Policy
- Chemical Health Violation Policy
- Substance Abuse Prevention & Education Policy #IHAMA
- Smoking on School Premises Policy #ADC
- Flyers
- Calendar of Events

The above non-confidential documents can be found in the Superintendent's office, upon request.